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Michael A. Ceballos  
Director

Mark Gordon  
Governor

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July 19, 2019

Ref: HC-2019-119

**VIA E-MAIL**

Shafaq Patel  
MuckRock.com  
[77043-77739297@requests.muckrock.com](mailto:77043-77739297@requests.muckrock.com)

Dear Shafaq:

The Wyoming Department of Health (WDH) has received your written public records request for information on the following:

*Any public records requests, as well as any provided responses or responsive materials, submitted by groups with a publicly known focus on anti-abortion and pro-life sentiment;*

*All communications, from Jan. 11 2015 to present day, between your agency and representatives of the above organizations; and*

*Any and all requests and documents with following words:*

*ABORTION, PREGNANCY TERMINATION, TERMINATION OF PREGNANCY, UNBORN BABIES, INDUCED ABORTION, FETAL TISSUE, PARTIAL BIRTH ABORTION, and TELEMEDICINE*

*Please include but do not limit responsive materials to those referencing the following organizations:*

*Pro-Life Action League National Right to Life  
Check My Clinic  
The center for Medical Progress coalition for Life  
Operation Rescue  
Right to Life.*

*If there is a group, like a local city group, that has this sentiment but was not listed, please also provide their requests as well.*

The WDH is a very diverse agency consisting of multiple divisions, programs, and facilities. It does not employ a specific custodian to oversee, respond to, and process public records requests. Public records requests submitted to the WDH are coordinated by the Office of Privacy, Security and Contracts (OPSC) and processed by the applicable WDH division/program/facility. The following steps are customarily associated with the processing of a public records request (the process may vary depending upon the nature and availability of the information requested):

1. Pursuant to Wyoming Statute, the WDH sends a letter to the requestor acknowledging receipt of a public records request.
2. The OPSC identifies the relevant WDH division/program/facility to process the request and asks it to provide an estimate of the labor, copies, and other reasonable cost-based fees required to process the request.
3. The OPSC, upon receiving the estimate from the WDH division/program/facility, sends a cost estimate letter to the requestor advising it of, and seeking its agreement to pay, the costs required to process the request.
4. Upon receiving the requestor's agreement to pay the costs associated with processing the request, the OPSC notifies the WDH division/program/facility to process and release the records to the requestor.

The WDH strives to process public records requests as efficiently and expeditiously as possible. Every effort will be made to respond to the requesting party within thirty (30) days. The response may be that the documentation is being provided; that the request requires more time to retrieve; or that there are no documents to provide if so we will notify you prior to the thirty (30) day deadline to respond.

The WDH may request clarification, if your request is unclear. If the requested records are releasable, the next correspondence you will receive from the WDH will be either a cost estimate letter seeking your agreement to the costs associated with processing the request, or, if your request is minimal, the records themselves. If the requested records are not releasable (i.e., the WDH does not have the requested records or cannot release the requested records), it will provide you written notice of such denial.

Sincerely,



Heather Canarecci  
Contract, Rules & Special Projects Manager  
Wyoming Department of Health